Submission Guidelines

_Trabajos de Egiptología - Papers on Ancient Egypt_ is an academic journal that aims to disseminate original work concerned with Ancient Egypt and Egyptology. In its current incarnation, it is an annual publication aimed at an academic and scientific audience, and favours a multi-disciplinary approach.

**Originals for Publication**

The original may be written in English, French, or German. In exceptional cases, papers in Spanish are also accepted. The submission should be accompanied by an abstract and five keywords in the same language, avoiding words included in the title of the article.

The selection of works will be undertaken following the criteria of similar academic journals. Submissions must be original and unpublished. _TdE_ uses a peer review system, in which the reviewers are external experts. Based on their assessments, the Editorial Board shall decide whether or not to publish a manuscript and will notify authors accordingly.

It is strongly recommended that the style and bibliography should follow the guidelines included in the following paragraphs.

The authors should include their academic affiliation—if applicable—and their complete contact details: name, institution, mailing address, and e-mail address.

The original should be sent electronically to: trabajos.de.egiptologia@gmail.com

Successful authors will receive a copy of the volume and a PDF version of the published paper.

**Style Guidelines**

1. Manuscripts should be submitted in a format compatible with Microsoft Word™. The author should use DOC or DOCX file formats and 12-point Times New Roman font; manuscripts should be typed using single line spacing and be left-justified. Use the default Word indentation and do not add extra lines between paragraphs (other than before and after subsections of the article).

Please keep all formatting to a minimum, except for necessary changes regarding the use of non-standard fonts. Small capitals should not be used in the manuscript, except for author names in the bibliography.
Sometimes, words.... fall short of expressing what emotions demand. In such moments, the air that holds them is too thin to sustain the intensity of the feelings that motivate them. The following is born out of the pain of personal loss and came into being once the passage of time allowed the words to take form. For words need time to be fruitful and their endurance, their capacity to exist in time, is often all that is left of the original emotions and the feelings they provoked. As other losses are too, the loss that motivated the following words is wholly bound to the author's life, without disappearing or

Submission Guidelines

1. Introductions should not be set under the heading ‘Introduction’. Subheadings, where they are used, should take the following format:

   1.
   1.1.
   1.2.
   1.2.1.
   1.2.2.
   1.2.2a
   1.2.2b

2. The use of hyphens, dashes, and quotation marks should follow the conventions of the language in which the article is written.

3. Use footnotes rather than in-text or parenthetical citations, and provide full corresponding bibliographic references in a Bibliography at the end of your article. Number all footnotes consecutively, beginning with 1, and use the default Word (superscript) mode; footnotes must be placed after any punctuation in English submissions, but should precede punctuation marks in contributions written in German or French (or Spanish).

4. The text of the footnotes must be set in 10-point Times New Roman font, single-spaced and left-justified.

5. The following formatting must always be used for footnotes: Author date: page(s). ‘Ibidem’ or ‘op. cit.’ should not be used. For example:

   1 Parkinson 1997: 16–17 [Note the use of an en-dash for number ranges].
   2 Bonhême and Forgeau 1995: 45.
   3 Belmonte, Shaltout and Fekri 2005: pl. 3.
   4 Goyon et al. 2004: 65. [For more than three authors; all authors should be cited within the Bibliography]

6. Use double quotation marks (e.g. "x"; « x »; "x") for direct quotations. If the quote exceeds four lines, it should be included as a separate paragraph, without quotation marks and using 11-point Times New Roman font.

7. Centuries and ancient Egyptian dynasties are always spelled out: dynasties are capitalized, centuries are not (e.g. ‘Sixth Dynasty’ and ‘tenth century BC/BCE’).

8. Biographical references must be listed alphabetically at the end of the article. If there are several works by the same author(s), do not include the author(s) name(s) for successive entries, and sort the references from the earliest to the most recent. Use lower case letters (a, b, c, etc.) to distinguish an author’s publications from the same year: e.g. 2013a; 2013b; 2013c; etc.

Authors should use the standard set of abbreviations for Egyptological series and journal titles.

Unicode and Non-Roman Fonts

1. For hieroglyphic texts use one of the following programs: VisualGlyph™ or JSesh™. Signs not included in these should be submitted as a separate artwork/file in addition to the ‘in text’ placement. Hieratic and Demotic passages should likewise be submitted as a separate artwork/file.

2. Transliteration of Ancient Egyptian, Coptic, Semitic and other languages should where possible be supplied in the manuscript using Unicode characters of the Times New Roman font. Where characters are not available please highlight and specify the font used.

3. For titles in English should be in title case (where all significant words have an initial capital letter); for titles of non-English publications use the conventions of the original language.

Place of publication should be written in its original language. If several places are listed, separate them with commas: e.g. London, New York.

The following formatting should be used for bibliographic entries:

Book:


If a book is part of a series, the series name should be added in italics and within parentheses after the book’s title. For the series number use Arabic numerals.


Journal article:


Different issues within the same volume of a journal are indicated by a slash (solidus):


Book chapter in a multi-authored book:


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Figures

Images and tables should be provided as separate electronic files in JPG or TIFF formats. Photographs should have a minimum resolution of 400 dpi and line drawings of 600 dpi. All illustrations and tables must be referred to in the main body of the text, with callouts such as (fig. 1) or (table 1).

2. Captions should be provided in a separate Word file and contain a short description of the image or table. This description should be headed by (for example) 'Figure 1.' or 'Table 1.'

3. It is responsibility of the author to obtain all copyright permissions. The Editorial Board is not responsible for the consequences of failing to meet this requirement.

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Miguel Ángel Molinero Polo
Trabajos de Egiptología - Papers on Ancient Egypt
Universidad de La Laguna
UDI de Prehistoria, Antropología e Historia Antigua
Facultad de Humanidades
Apartado 456
38200 San Cristóbal de La Laguna – S/C de Tenerife – Islas Canarias
e-mail: trabajosdeegiptologia@gmail.com